(A Fresh Issue for Domestic/International Air Ticket)

To,

The Director General,

Central Council for Research in Ayurvedic Sciences

New Delhi – 110058

**Sub: Request for booking of air Tickets.**

Sir,

 Please find enclosed my request for booking of Air Tickets.

1. Name of Officer :
2. Designation :
3. Mobile No. :
4. Telephone Number (Office)

Official E-mail Address :

1. Revised Itinerary/Sector :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of Travel** | **From** | **To** | **Flight No.** | **Booking Class** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Tour sanction order No. (Copy enclosed) :
2. Diet Instruction **: Vegetarian**

Date:

Name & Designation of applicant

Countersigned by